

THE SCHOOL DISTRICT OF PHILADELPHIA
 OFFICE OF MUSIC EDUCATION
 440 North Broad Street – Second Floor, Suite 251
 PHILADELPHIA, PENNSYLVANIA 19130-4015
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Class Instrumental Music Teacher S-19 Payroll Dates 2014-15

Place School Name & Payroll Date on each S-19

**S-19 Forms are to SIGNED by the Principal & FAXED to 215-400-4191
 on the following payroll dates:**

ALERT!

Schools that fail to submit S-19s, according to code, will lose CIMT services. S-19s must be maintained for payroll audits. Documentation required due to Comptroller audit mandate.

September 5	February 6
September 19	February 20
October 3	March 6
October 17	March 20
October 31	April 3
November 14	April 17
November 28	May 1
December 12	May 15
December 26	May 29
January 9	June 12
January 23	June 26